**CALIFORNIA HIGH SCHOOL**

***“Home of the Grizzlies”***

**CLUB FUNDRAISER APPROVAL FORM**

**This form must be completed for all fundraisers.**

**Club Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Today’s Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Start Time: \_\_\_\_\_\_\_\_\_\_\_ End Time:\_\_\_\_\_\_\_\_\_\_\_**

**Description of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Location of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**On-site:**

**Off-site: attach approved “Field Trip Request Form”**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **REVENUE POTENTIAL** | |  |  |  |  |  |
|  |  |  | B |  | A |  |
| **Fundraiser Item** | **Cost per item** | **# of items Purchased** | **Total Cost of Item** | **Sale Price of Item** | **Anticipated Income** | **Net Anticipated Profit** |
|  |  |  |  |  | **(If all items sell)** | **A - B** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| ***SAMPLE*** |  |  |  |  |  |  |
| *Beanie* | *$1.60* | *120* | ***$192.00*** | *$12.00* | ***$1,440.00*** | ***$1,248.00*** |

**Proceeds to benefit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Anticipated Profit (taken from above grid) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Club Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_**

**Club Advisor’s Approval: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_**

**(Must oversee event and control cash at all times)**

**Bookeeper’s Approval: Approved Not Approved Initial \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Administrator’s Approval: Approved Not Approved**

**By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_**