



# California High School

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## Minutes for School Site Council Meeting

**Date: Wednesday, January 10, 2024**

**Time: 3:20 – 5:00**

**Location: CHS Library**

**In Attendance:** Rosanne Fissore, Shannon Banta, Rema Chazbeck, Mark Ogne, Billy Piggott, Hareem Shaikh, Neil Thomas, Jackson Konkle, Ethan Surya, Shirley Darroch, Brian Hampton, Colleen McQuay, Janice Saiki, Nikki Ogden, Demetrius Ball, Donna Montague, Vinita Battu

1. Call to Order  
The January 10, 2024 School Site meeting was called to order at 3:22.
2. Approval of [SSC Minutes of December 13, 2023](#)  
The minutes of the December 13, 2023 School Site Council meeting were approved (Piggott/Ball 15/0/0).
3. Attendance and SARB updates - Michelle Mascote  
[Attendance Presentation](#)
  - School attendance is compulsory
  - Constant absences can be a warning sign of poor academic achievement
  - Chronic absenteeism should be monitored to identify students at risk
  - Chronic absenteeism is when a student misses 10% or more of the school year, including legitimate excused absences
  - Subgroup data for Chronic Absenteeism
  - Guiding questions: What is important in the data, why is it important, what can be learned from it,
  - Truancy is not excused, unexcused absences
  - Focus on positive attendance and interventions, be proactive: establish good habits
  - Go over the positive or negative impacts of skipping school, parental contacts
4. Attendance procedures and updates - Jessie Lopez and Tamara Weatherton
  - 2 days to adjust attendance or it is difficult
  - Student check forms if marked tardy or absent in error
  - Absences reduce funding
  - Attendance verification emails
  - When students come late they should sign in at the front office then go to their classroom
5. Financial Report
  - Site spent \$3000 from last month
  - Moved \$15000 in budget from custodial to “site other professional services”

6. Staff Development Requests
  - a. Special Education - Disposition
    - Request for subs for the Special Education teachers to meet for one day to incorporate incoming freshmen and look at data from middle school to find out services needed and plan their course offerings for the upcoming school year. SSC approved the request funding 4 - 5 subs for the Special Education department to meet for their Disposition Day. (Banta/Piggott 15/0/0)
  
7. Library Updates and Report - Nikki Ogden and Jessie Bailey
  - Goal 1: Culture of responsibility: increase student voice in library, version of site council but for library
  - Goal 2: Deep learning- create a vertically aligned research institution across grades 5-12
  - Library Advisory Board: launched the first semester, discussing topics on foundational principles, collection, budget, and marketing.
  - Second goal: Vertical articulation of research skills
    - 1st quarter- data and resource gathering
    - 2nd quarter- identifying essential skills
  - Differentiating grade levels
  - Formalizing the plan and lessons
  - Social-emotional well-being
  - Programs: maker space, tinker time, game day, wellness reading challenges, seed library
  - Virtual reality
  - Book clubs
  - Community Book Night
  - Safe place for students
  - Bibliotherapy, connects students with books that connect to themselves
  - Projects: nonfiction books reorganization, library of things, helping English program with diversifying curriculum
  - Support ELD
  - Using AI in responsible ways, as a tool for understanding
  
8. Principal's Report-
  - New students
  - WASC site visit April 21 - 23, 2025
  - Football stadium home bleachers are getting replaced
  - Attendance
  - Students in the Social Justice Class have installed "In Their Shoes" quotes around campus
  - Monday Jan. 15 Demetrius Ball is being honored at the MLK Open Mic celebration at the San Ramon City Hall
  
9. Student Reports
  - Ethan Surya- Working with TUPE, students preparing presentations on the dangers of tobacco, soon presenting in health classes
  - Jackson Konkle- Went to San Francisco on the Social Justice class field trip  
The choir program hosted a concert by the Yale touring acapella group. Eunice Oh, CHS class of 2022 is a member of the group.
  - Billy Piggott - Mock Trial has their county competition coming up in two week, Academic leadership-student tutoring is a bit overwhelming at the start of the semester

10. Other

11. Public Comment

12. Adjourn

Next meeting: Wednesday, February 14, 2024

SCHOOL SITE COUNCIL MEETING DATES AND TIMES 2023-2024

Time: 3:20– 5:00

CHS Library

2nd Wednesday of Each Month

Wednesday, February 14

Wednesday, March 13

Wednesday, April 10

Wednesday, May 8